

Request for Proposal for Solar Systems in 21 Schools in Kancheepuram and Chengalpattu, Tamil Nadu

(SOUTH REGION)

About Habitat for Humanity India

Driven by the vision that everyone needs a decent place to live, Habitat for Humanity India began in 1983 as a grassroots effort. The housing organisation has since grown to become a leading housing nonprofit that has helped over tens of thousands of families in India build or improve a place they can call home.

Through its housing, WASH (Water, Sanitation, and Hygiene) and housing disaster resilience and response programmes, Habitat for Humanity India has positively impacted the lives of over 8.04 million people across the country. Through financial support, volunteering or adding a voice to support affordable housing, everyone can help families achieve the strength, stability and self-reliance they need to build better lives for themselves. Through shelter, we empower. To learn more, donate or volunteer, visit: www.habitatindia.org

1. Scope of Work:

- 5 KW Solar Systems with RCC Roof Mounting Structure in 21 Schools

Annexures (reference for bidders):

- a) BOQ (detailed item-wise quantities)
- b) Rate Table (where applicable)

Note: Refer to the Annexures above; any deviation from brands/specifications requires prior written consent from HFH India

2. Site Location:

- 19 Schools in Kancheepuram
- 02 Schools in Chengalpattu (Schools List Attached)

Kindly coordinate with Mr. Stephen Francis +91 (9994208791) for school details.

3. Payment Terms:

- a) FTR 1 = 20% Advance upon issuance and acceptance of Purchase Order (PO)
- b) FTR 2 = 40% After Material Delivery at All Sites
- c) FTR 3 = 20% on Installation
- d) FTR 4 = 10% After Inspection
- e) FTR 5 = 10% on Document Submission & Confirmation by HFHI team.

- f) A retention amount equivalent to 5% of the total contract value shall be deducted from the contractor's every installment/payment and retained for a period of six months from the date of formal handover of the project. The retained amount shall be released upon expiry of the said period, subject to satisfactory rectification of all defects, snags, repairs and deficiencies, if any, identified during the retention period.

4. Delivery Timeline:

Work should be completed and handed over by **28th February 2027**.

5. Bid Submission:

- a) Email: eprocurement-habitat@habitatindia.org (submissions will be accepted only at this mailbox).
b) Email Subject (do not change): **"Solar Systems in 21 Schools in Kancheepuram & Chengalpattu" – South Region**
c) **Deadline:** 4:00 pm IST, 05 October 2026.

No bids will be accepted after the deadline.

Kindly follow the instructions below while providing quotation:

1. Requesting you to provide quotation with best rates in the name of **Habitat for Humanity India, 5B – 4, 5th Floor B – Wing, Gundecha Onclave Premises Co-Op. Soc. Ltd., Saki Village, Kherani Rd., Saki Naka, Andheri East. Mumbai – 400072. India**
2. **Visiting schools is mandatory before providing quotations.**
3. Provide item wise rate in the attached BOQ XL sheet
4. Share consolidated Cover Sheet in PDF format
5. Total budget (Cover Sheet) needs to be in your company letter head with Date, Completion Timeline, Quotation Validity, Signature, payment terms in PDF.

6. Notes for Bidders:

- a) **Due Diligence Review (DDR):** All quotes are **subject to successful completion of HFH India's DDR** with a positive outcome.
b) **Brands/specs:** Quote strictly as per the **BOQ/designs** provided. **No change of brand/specs** without HFH India's prior written consent.
c) **Single channel:** Send quotations **only** to the email specified above.
d) **Transparency:** HFH India believes in absolute transparency and integrity. Suggestions/concerns/complaints may be raised via the contacts on the HFH India website.
e) **Rights reserved:** HFH India reserves the right to **accept or reject any or all quotations**. HFH India's decision shall be **final and binding** in all respects.

7. Compliance & Standards:

- a) **Ethics & Code of Conduct:** Zero tolerance for fraud, bribery, kickbacks, collusion or misrepresentation. Disclose any conflict of interest. HFH India may disqualify/terminate and report any breach.

- b) **Child Safeguarding & PSEAH:** No child labour (<18). Prevent any exploitation, abuse or harassment; report concerns immediately to HFH India and authorities.
- c) **Health, Safety & Environment:** Maintain safe site operations at all times (proper supervision, etc.) Record and report any incident/near-miss to HFH India within 24 hours.
- d) **Labour & Statutory Compliance:** Comply with all applicable central/state laws and local by-laws. Provide proof of compliance on request.

Please click here to download all related files like BOQ, annexures etc.